I need to share information on Teams

Who's attention do you need?
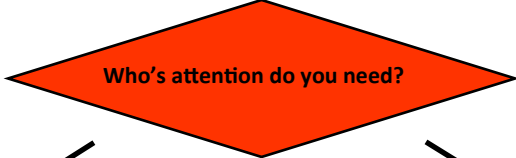
A Whole Team	Just the Students in a Team	An individual or small group regarding Team business	An individual or group regarding something private or unrelated to an existing Team
Then address the team by name **@Team_name**	Then address the General channel in the Team **@General**	Then @ them individually or as Channel followers **@Team_Member/s**	Then use **Chat**
Many Teams include staff and students. Don't spam the Staff!	*Students need to be following the channel to be alerted*	*All posts to all Teams are visible to all Team Members*	*Chat remains private unless others are added to the conversation*
A Whole Team	Just the followers of a channel within a Team	Individuals within the Team	Chat alerts for recipients