## Instructions for Students in Tute for Teams

## **Following and Favoriting**

- 1. Open Teams
- 2. Select the Teams Button



- 3. Select your House Team
- 4. Find your Tutor Group. Add it as a "Favourite" and the select "Follow this channel"



 Select the Nossal Staff & Students Team. Select the General Channel and then "Follow this channel"



- 6. Select your Class of 2018/19/20/21 (Year 9/10/11/12s) Team
- 7. Expand the Team

-	Class of 2018 (Year 12s)	
	General	
	Careers	

## 8. Ensure **EVERY channel** is **favourited**

General
Careers 🔂

## 9. Ensure EVERY channel is followed

Class of 2018 (Year 12s)	
General	
Careers	<ul> <li>↓↑ Connectors</li> <li>☑ Get email address</li> <li>♂ Get link to channel</li> </ul>
	📮 Follow this channel